DOCUMENTATION GUIDELINES

DEAFNESS OR HEARING LOSS

Students requesting accommodations because of deafness or hearing loss must provide documentation from a qualified professional, a person who is licensed or otherwise properly credentialed and possesses expertise in the disability for which modifications or accommodations are sought. A school plan such as an IEP or 504 Accommodation Plan is insufficient documentation without the background information from which the plan was written. Clinical chart notes and/or printed electronic records from the provider’s patient portal are also insufficient. A history of accommodations does not in itself warrant the provision of similar accommodations at UA. The final determination of eligibility for services rests with The University of Alabama.

1. An audiological evaluation and/or audiogram.

2. A narrative interpretation of the functional implications of the diagnostic data and hearing aid evaluation, when appropriate.

3. All reports must be in narrative form, typed, and signed by the appropriate clinical professional. Documentation must be submitted on the official letterhead of the professional diagnosing the disability.

Please complete an application and upload documentation in the ODS Online Portal (odsonlineportal.ua.edu).

This document will be made available in alternative formats upon request. Please contact the Office of Disability Services, (205) 348-4285 (Voice) or (205) 348-3081 (TTY) for assistance.

Revised 07/2020