Accommodations for Standardized or National Exams

Students who are approved to receive accommodations, and who wish to request accommodations on a standardized or national exam, may request assistance from ODS. Examples of exams include: GRE, Praxis, GMAT, LSAT, NCLEX, and MCAT, among others. Here are some things to keep in mind when preparing to register for a standardized exam:

- The administering body for the exam may be national (such as ETS, which administers the GRE and Praxis) or UA-affiliated (for example, students taking the TEAS or comprehensive exams). Students should know this information before submitting a request to ODS.

- It is the student’s responsibility to review the application, documentation requirements, and procedures related to the exam. While ODS can assist with paperwork related to documentation or verifying use of accommodations at the postsecondary level, it is the student’s responsibility to complete and submit all other paperwork.

- Please note that accommodations on standardized tests are not granted by ODS. While ODS can assist in applying for accommodations, the decision of which, if any, accommodations to grant rests with the administering body. The administering body may have different documentation requirements than ODS, and sometimes it is necessary for students to obtain updated documentation.

- Begin the process early. It is advisable to request assistance from ODS 4 – 8 weeks before you plan to register for the exam. Also plan for the time it may take to obtain updated documentation if necessary.

- Once you have reviewed and completed the exam application or registration materials, please submit copies to ODS (ods@ua.edu) for review. A staff member will contact the student to address any issues or provide the necessary information.